

# CASTROL EXPRESS QUICK START GUIDE: APP

## YOUR SHORTCUT TO RE-STOCKING CASTROL LUBRICANTS.

### SIGNING UP FOR ACCESS TO THE CASTROL EXPRESS ORDERING PORTAL AND APP.

Please email

AU: [orders@castrol.com.au](mailto:orders@castrol.com.au)

NZ: [orders@castrol.co.nz](mailto:orders@castrol.co.nz)

Include the following information -

- Business name
- Account number(s)
- Contact name
- Business contact number
- Email address

Please allow up to 24 hours for your user registration request to be completed.

### ACCESS CASTROL EXPRESS

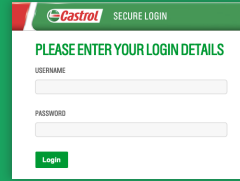


Download the App  
for your device



and sign in with your login details.

Your username & password was sent to you when you registered for access to this site.



### CUSTOMER SERVICE



CALL

AU - 1300 554 890

NZ - 0800 CASTROL (227 876)



EMAIL

AU - [orders@castrol.com.au](mailto:orders@castrol.com.au)

NZ - [orders@castrol.co.nz](mailto:orders@castrol.co.nz)

or speak to your local  
Castrol Sales Representative.

## NAVIGATE YOUR WAY TO SIMPLER, SMARTER, FASTER ONLINE ORDERING

#### Location Selector

Switch easily between accounts  
if you manage multiple sites.

#### Products

View products and add  
products to a new order.

#### Deliveries

View recent deliveries and  
order delivery status.

#### Orders

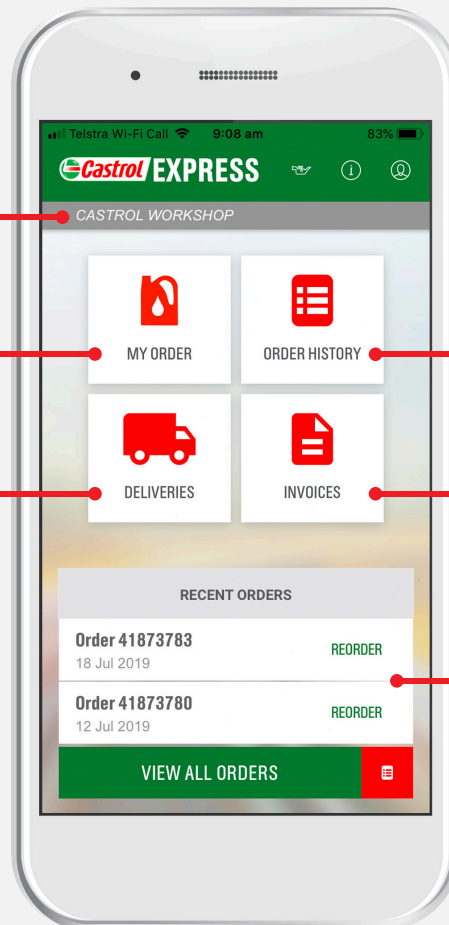
View your order history  
and order status.

#### Invoices

Check your  
latest invoices.

#### Recent Orders

View recent orders  
and reorder.



**ANOTHER CASTROL FIRST** THAT MAKES YOUR BUSINESS EASIER AND MORE EFFICIENT TO RUN

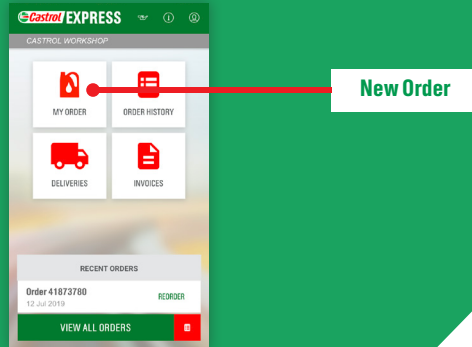


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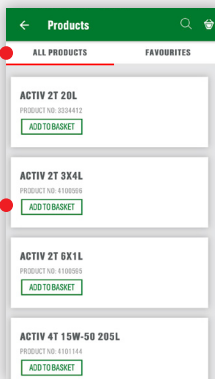
## PLACING AN ORDER

To create a new order tap on the 'My Orders' button.

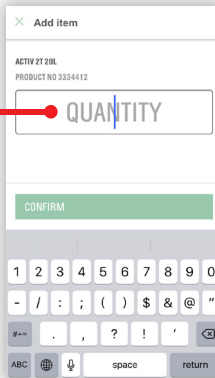


1 **VIEW** your most frequent purchases or toggle to see our whole range.

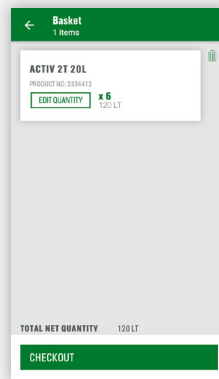
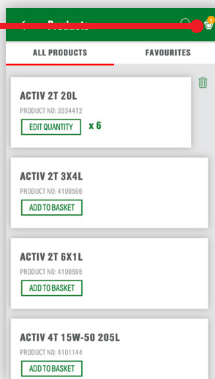
2 **ADD** your selection to the basket.



3 **ADD** your quantity. Order by eaches not cartons or litres.

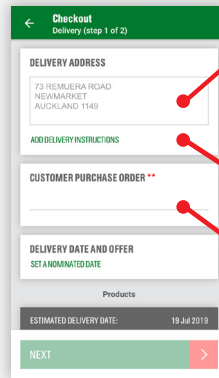


4 **SELECT** your basket.



5 **REVIEW** your order and also check that your order meets the minimum order quantity to ensure the order is free of any delivery surcharges.

6 **CLICK** on checkout.



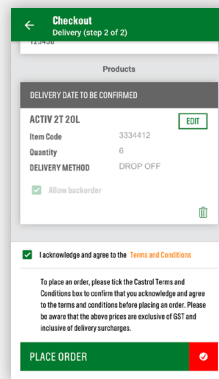
7 **CHECK** your delivery address details.

**NOTE**  
The delivery address cannot be changed. Please contact customer service if the delivery address is incorrect.

8 **ENTER** instructions for the delivery driver here.

9 **ENTER** a purchase order number and delivery date.

10 **CLICK** on next.



11 **VERIFY** or amend your order. Also be sure to acknowledge our Terms and Privacy Policy notices to be able to select 'Place Order'.

12 **PLACE ORDER**